

---

## GUIDE FOR AUTHORS

(Version April 2018)

The "Institut Scientifique" publishes three series ([see Aims and Scope](#)):

1) "**Bulletin de l'Institut Scientifique**" is the continuation of the old "*Bulletin de la Société des Sciences Naturelles et Physiques du Maroc*", which published original articles, brief notes and multidisciplinary series since 1976 until 2000; date of split of the Bulletin on two series:

. **Bulletin de l'Institut Scientifique, Section Sciences de la Terre** (Earth Sciences Serie)

. **Bulletin de l'Institut Scientifique, Section Sciences de la Vie** (Life Sciences Serie).

One issue per year (exceptionally two issues), worldwide distributed. No submission, or processing fees are required. We notice that all articles of the "*Bulletin de l'Institut Scientifique*" are [Open Access](#).

2) "**Travaux de l'Institut Scientifique**" include monographs, dissertations, conference proceedings, maps and constitute the four series:

(1) **Travaux de l'Institut Scientifique, Série Géologie et Géographie Physique.**

(2) **Travaux de l'Institut Scientifique, Série Zoologie.**

(3) **Travaux de l'Institut Scientifique, Série Botanique.**

(4) **Travaux de l'Institut Scientifique, Série Générale.**

It should be noted that the "*Travaux de l'Institut Scientifique*" are irregular publications and worldwide distributed. No submission, or processing fees are required. All articles of the "*Travaux de l'Institut Scientifique*" are [Open Access](#).

3) "**Documents de l'Institut Scientifique**" include reports, work documents. irregular publications and have limited distribution. No submission, or processing fees are required. All products of the "*Documents de l'Institut Scientifique*" are [Open Access](#).

These series are open to all scientific products linked to nature in Morocco, in the Mediterranean region and eventually elsewhere in the world ([see Aims and Scope](#)). Access and submission to the "*Bulletins de l'Institut Scientifique*" are free. These series provide immediate submission and access to its content to make research available to the public freely.

- Submission and publication of articles are free of charge.

The admitted languages are English (**first priority**) and French. For French written articles, an "**Abridged English version**" (2 to 3 pages) has to be included after abstracts in the manuscript.

Each submitted manuscript has to fulfill all the criteria ([see Aims and Scope](#)) required by the Editorial Committee to be accepted and it will be **peer reviewed** by experts in the relevant field of research appointed by the Editorial Committee. The authors are required to suggest at least three (two international and one national) reviewers ([Reviewers list](#)), . After the reviewers reports of the manuscript, the Editorial Board decides the final decision: (i) acceptance (ii) minor revision, (ii) major revision, (iv) rejection of manuscript. Later, a letter (i.e., e mail) of the final decision will be sent to the authors (first or corresponding author). It should be noted that all the review process is treated confidentially prior publication.

All reviewed papers must respect and are under the **Publication Ethics and Malpractice Statement** of the "Institut Scientifique" Editions. For more details about our Publication Ethics and Malpractice Statement, please see [here](#).

Submission of the manuscript must be by email to the Publication Service via the following email addresses : **edition@israbat.ac.ma**; **edition.israbat@gmail.com**.

The first or corresponding author has to send (i.e., an email) to Editions of the "Institut Scientifique" **two letters:**

(1) **A SUBMISSION LETTER** stating that:

- all co-authors approve the submission of the manuscript;
- the submitted manuscript has not been previously published (even partially) and will not be submitted to another journal before the response of the Editorial Board. A template Letter is available at the following link: **[http://www.israbat.ac.ma/IS\\_Bulletins/?page\\_id=52](http://www.israbat.ac.ma/IS_Bulletins/?page_id=52)**.

(2) **A COPYRIGHT LETTER** stating that:

- The author and co-authors indemnify publications of the "Institut scientifique", the Editorial team, the Editorial board, International and National Scientific Comities hold them harmless from any loss, expense or damage caused by a claim or suit by a third party for copyright infringement, or any suit arising out of any breach of the foregoing warranties as a result of publication of my/our article.
- The author and co-authors also warrant that the submitted article contains no libelous or unlawful statements and does not contain material or instructions that might cause harm or injury.
- The Author(s) hereby transfer(s) to Publications of the "Institut Scientifique" the exclusive copyright and related rights to the article, including the right to publish the work in all forms and media, whether in print or any other form of electronic publication or any other type of dissemination, including subsidiary rights in all languages.
- Publications of the "Institut Scientifique" grants the Author(s) the right to reuse the content of the article in their future works, provided that proper acknowledgment is given to its prior publication in this journal.

A template Letter is available (at the following link: **[http://www.israbat.ac.ma/IS\\_Bulletins/?page\\_id=52](http://www.israbat.ac.ma/IS_Bulletins/?page_id=52)**).

Any irregularity (plagiarism, piracy or recovery of data without permission from the authors and/or publishers, offenses against natural or legal persons...), will be severely condemned by the Editorial Board. The authors have to assume their full responsibility and consequences. see [Plagiarism](#)

## **PRACTICAL INSTRUCTIONS**

(Especially for "*Bulletins de l'Institut Scientifique*")

Except for special reason, the manuscript should consist of the classic chapters in scientific publications, namely: Introduction, Materials and Methods, Results, Discussion and Conclusion. Opt for a simple style, with short and relevant sentences.

For the presentation, the following standards must be met.

### **A4 format**

**Title** of reasonable length; Times 14, centered, lowercase.

**Author(s)**: first name (lowercase) and name (small cap); postal and email addresses of all authors; mark with an asterisk the name of the corresponding author.

**Abstract**: in the language of the manuscript; maximum ½ page.

**English abstract**; translate the title as well.

**Keywords**: 4 to 6, after each abstract in the same language.

**Abridged English version** (2 to 3 pages): if the article is in another language. This version must briefly present the methodology and the main results, with the possibility to references to the figures and the references list; paragraph titles, but only one order (no subtitle).

**Text**: 20-25 pages maximum, Times 10, 1.5 spaced.

#### **Important details:**

- Latin scientific names in italics;
- Avoid as much as possible the footnotes;
- Decimals use "," in French (e.g. 1,25) and "." English (e.g. 1.25.);
- Insert non-breaking space before ":" and ","
- For bibliographic quotes, follow the following examples: ... According to Sabhaoui (1988), these species....; .... This section is incomplete (Ghardid 1957); ... This is a continental climate (Karbid & Bouachouch 1994) ; ... This assumption is not valid (Chekrouni *et al.* 1998).

**1<sup>st</sup> order title**: Times 10, **BOLD CAPITAL**, centered.

**2<sup>nd</sup> order title**: Times 10, **bold lowercase**, left justified.

**3<sup>rd</sup> order title**: Times 10, **bold italic lowercase**, left justified.

**4<sup>th</sup> order title**: Times 10, lean lowercase, preceded by a digit (e.g. 1.).

**Illustrations**: good quality required. Figures (graphs, drawings, photographs, maps, etc., with graphic scale) and Tables separately numbered; think about readability in case of reduction. Provide a caption of all the illustrations with titles translated into English. References in the text: (Fig. 1), (Fig. 3–5), (Tab. 1), (Tab. 2–4).

Figures in jpeg format for photos; jpeg and excel formats for graphics. Tables in Word (preferably) or Excel.

**Acknowledgements**: at the end of text just before the references.

**References**: strictly limited to those noted in the text; respect alphabetical order and chronological order in case of same author(s); full titles and names of periodicals (without abbreviations); if more than 3 authors, be limited to the first three names followed by *et al.*; follow the following models.

---

Avenue Ibn Batouta, B.P 703 ; 10106 Rabat-Agdal (Maroc)

Tel : 05 37 77 45 48      Fax : 05 37 77 45 40

edition.israbat@gmail.com

[http://www.israbat.ac.ma/IS\\_Bulletins/](http://www.israbat.ac.ma/IS_Bulletins/)

- Mridekh A. 2011. Apport des diagraphies et des profils sismiques à l'étude de la géométrie des plis du domaine de Cap Rhir (Maroc sud-occidental) : Implications sur le risque sismique de la région d'Agadir. *Bulletin de l'Institut Scientifique, Rabat, section Sciences de la Terre*, n° 33, 25-35.
- Cherkaoui T.E. 1991. *Contribution à l'étude de l'aléa sismique au Maroc*. Thèse Doctorat de 3<sup>ème</sup> cycle, Université de Grenoble, 246 p., 4 tab., 1 carte.
- Fekhaoui M., El Agbani M.A. & Bayed A. 1988. The Khnifiss Lagoon and adjacent waters : chemistry of the surface waters. *In*: Dakki & De Ligny (eds). The Khnifiss Lagoon and its surrounding environment (Province of Layoune, Morocco). *Travaux de l' Institut Scientifique, Rabat, Mémoire hors série*, 27–35.
- Nespoulet R., El Hajraoui M.A., Amani F. *et al.* 2008. Paleolithic and Neolithic occupations in the Témara region (Morocco) : recent data on hominin contexts and behavior. *African Archaeological Review*, 25, 21–39.